SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

LATE MHATARBA LAXMAN PA. AHER PRATISHTHAN, SITAI ARTS, COMMERCE AND SCIENCE COLLEGE

AT-KURKUNDI, POST-GHARGAON, TQ-SANGAMNER, DIST-AHMEDNAGAR
422620

https://www.sitaicollege.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Since its inception in **Sitai Arts, Commerce and Science College** is aimed at imparting high-quality contemporary education having excellent employment opportunities and entrepreneurship development chances. The outstanding work put into by the efficient and devoted faculty to curve its niche in the field of education. This college caters to the rapidly changing needs of society without compromising with the quality and its prime objective. Sitai Arts, Commerce and Science College has made a fundamental contribution to the field of education. The wings of the college have been widening ever since its establishment. The management of the college provides a good quality teaching and learning environment to strengthen the character and personality of the students through – Equipping the students with relevant knowledge through ICT and holistic development methods to face global challenges. Provision of modern educational facilities for the students. Making students aware of human rights, value system, cultural, scientific temperament and environmental issues.

Vision

To bring higher education to the doorsteps of the economically underprivileged students, especially belonging to the rural community, emphasizing on their all round development.

Mission

To mould students to be morally upright, socially committed and spiritually inspired to be responsible citizens of India
To enable students realise their full potential in academic, cultural and sporting pursuits.
To foster a scientific temper and encourage students to adopt a rational approach to solve problems.
To equip students with the required knowledge and skills to face the challenges of the real world

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- A visionary management, well-defined policies and consistent emphasis on a healthy learning environment guide the academic process of the College.
- Decentralized administration ensures the smooth and efficient functioning of the College through various committees.

- Easily assessable to the general public due to its location.
- Majority of the College staff is having Research Exposure.
- The College provides students with numerous opportunities to benefit from scholarships, seminars and activities that improve their career prospects.
- The College administration maintains high transparency in the process of admission, examination, and in all matters following government rules.
- Eco Friendly Campus

Institutional Weakness

- Non-availability of financial support from alumni
- Self-finance status of the institution
- Lack of funding from the government and the NGOs

Institutional Opportunity

- The college can further promote enrolment in MOOCs and SWAYAM courses to prepare students to be updated in their subject domain and also for securing better jobs.
- Strengthening the experience-based, industry-based and real-time application learning process.
- A dynamic placement cell.

Institutional Challenge

- Avail research and development grant from UGC.
- Attracting students from other states and countries.
- Adapting current infrastructure limitations to meet future requirements.
- Establishing incubation centre and start up programmes.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process.

1. The IQAC in our college appeals to submit the Action Plan of all the departments, various portfolios and individual teachers.

2. The Academic Calendar is prepared and is made available on the college website.

3. Every faculty member prepares the teaching plan of respective papers for effective implementation.

4. IQAC and the Principal verify and approve the teaching plan with suggestions if necessary.

5. The institution recently adopted an online teaching diary for day-to-day activity.

6. The institution encourages the teachers to attend various workshops related to curricula. The teachers actively contributed in the process of syllabi designing workshops.

7. The college integrates issues related to Professional Ethics, Gender, Human Values and Environment and Sustainability through the curriculum.

8.Institution obtains online feedback on the academic performance and ambience of the institution from various stakeholders, and action taken report on the feedback is made available on the institutional website.

Teaching-learning and Evaluation

- The institution has a student enrolment percentage of 73, with adequate representation of socially and economically deprived communities.
- Enrolment of students is followed strictly adhering to the reservation policy of the government.
- The mentor-mentee system, catering to the emotional, intellectual and academic developments of the students, is effectively implemented.
- Experiential, participative and problem solving methods like survey based projects, lab sessions, model making, internships, industrial visits, field work, residential camp, peer assisted collaborative learning have implemented.
- Faculties extensively using ICT methods such as LMS, YouTube channels, Smart TVs, Interactive Intelligent Panels, Google Class rooms, subject specific softwares etc.
- The internal and external assessment is carried out systematically and the grievances are redressed.
- A three tier grievance redressal system ensures transparency and timely publication of results.
- All teaching and learning activities are outcome based. POs, COs and PSOs are Communicated to students through college website and department notice board.
- Attainment of outcomes is evaluated through Bloom's Taxonomy.

Research, Innovations and Extension

- The institution has impressive credentials in blending research, innovation and extension activities.
- The institution has a well-defined research policy that promotes research and innovation ecosystem in the campus.
- Research and Development Cell accelerates research culture among staff and students.
- College has conducted Faculty Development Program (FDP).
- The faculty has published research papers and articles in proceedings, International and National level journals some of which papers are published in UGC CARE List, Indexed and Peer Reviewed Journals.

- Faculty members have published books and chapters with ISBN.
- The teachers have created an ecosystem for innovation, creation and transfer of knowledge delivering lectures to the neighborhood colleges and community.
- The college has conducted and participated in various extension activities with neighborhood community.
- The college has conducted activities such as Blood Donation, Cleanliness Drive, Hb Checkup Camp, Health Awareness Camp, Tree Plantation, Cultural Programs, Voter Awareness.

Infrastructure and Learning Resources

- The College has sufficient and well maintained infrastructural facilities in all academic, administrative buildings of the college.
- Sufficient funds were spent on infrastructure augmentation.
- The library is automated using the Integrated Library Management System (ILMS) of IT Soft Developers. The library provides the e-Resources facility with the membership of INFLIBNET.
- Our college has internet connectivity with 100 Mbp connections.
- The college has 25 Computers in the academic and administrative department as well as 01 LCD Projector .
- Independent faculty room for each department with an exclusive cabin for HoD .
- The support staffs under the Campus Manager maintain the infrastructure properly.
- Counselling and Supporting Centre.
- Yoga and Meditation hall and Herbal Garden.

Student Support and Progression

- There are many students benefited by scholarships and free ship provided by the Government and Non Government agencies during last five years.
- Capacity building and skills enhancement initiatives taken by the institution include Soft-skills, Language and communication skills, Yoga, computing skills etc.
- Many students were benefitted by guidance for competitive examinations and career counselling offered by the institution.
- The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases.
- The placement of outgoing students and students progressing to higher education is sufficient.
- Students of the Institution has participated in the sports and cultural programs.

The college & Alumni association has been conducting students' welfare programmes like tree plantation, motivational speeches, career guidance

Governance, Leadership and Management

- Vision, Mission and Values of our college are communicated to the stakeholders.
- The college has perspective plan of development and it shows on the institutional website.

- The governance of the institution reflects effective leadership in tune with the vision and mission of the college correlated with the national policies of higher education.
- The college envisages its vision and mission by implementing novel programmes and activities.
- The organizing structure of the college includes a governing body, administrative setup, functions of various bodies, service rules, grievance redressal mechanism, etc.
- There are many administrative committees functioning for enhancing college at large.
- The Principal plays a vital role in governing and managing the college through CDC, IQAC and college committees.
- The financial support is granted to the faculty members to participate in seminars, workshops, conferences at the state, national and international levels.
- The institution has effective welfare measures for teaching and non–teaching staff.
- IQAC has taken more initiative for quality enrichment and infrastructural development.

IQAC conducted various quality audits for academic improvements

Institutional Values and Best Practices

- The institute promotes gender equity in admissions, recruitment, administrative functionality and academic activities.
- The institution celebrates various Programs on days of National Importance, as well as Birth and Death anniversaries of National Heroes.
- The Institution has facilities and initiatives for Alternate sources of energy and energy conservation measures.
- Management of the various types of degradable and non-degradable waste, Water conservation, Green campus initiatives, Disabled-friendly, barrier free environment.
- Quality audits on environment and energy are regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through clean and green campus initiatives, beyond the campus environmental promotion activities.
- Our institute takes colossal efforts to imbibe tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities through various activities and practices like National Anthem, unique dress code for teaching staff, non teaching staff and students.
- Cleaning campaign. Annual Social Gathering, Hemoglobin checkup, Blood donation camp, youth festival, NSS winter camp etc.
- Best Practices: 1."TREE PLANATATION" .
- Best Practices: 2. "WOMEN EMPOWERMENT"

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	LATE MHATARBA LAXMAN PA. AHER PRATISHTHAN, SITAI ARTS, COMMERCE AND SCIENCE COLLEGE
Address	AT-KURKUNDI, POST-GHARGAON, TQ-SANGAMNER, DIST-AHMEDNAGAR
City	GHARGAON
State	Maharashtra
Pin	422620
Website	https://www.sitaicollege.com

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	CHAUDHARI RESHMA S HANTARAM	02425-295088	9404402794	-	sitaicollege7194@gmail.com
IQAC / CIQA coordinator	WAGHMARE MANGESH VILAS	02425-	9145673461	-	mangeshvilaswaghmare@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Maharashtra	Savitribai Phule Pune University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	AT-KURKUNDI, POST-GHARGAON, TQ-SANGAMNER, DIST-AHMEDNAGAR	Rural	3	5300

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts,	12	HSC	Marathi	120	56
UG	BCom,Commerce,	12	HSC	Marathi	120	90
UG	BSc,Science,	12	HSC	Marathi	120	82

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				1				16			
Recruited	1	0	0	1	1	0	0	1	7	9	0	16
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	4	2	0	6
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	9	0	17
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	2	0	2
UG	0	0	0	0	0	0	0	0	0	0

01-12-2024 02:40:21

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		**From the State Where College is Located**	**From Other States of India**	**NRI Students**	**Foreign Students**	**Total**
UG	Male	115	0	0	0	115
	Female	70	0	0	0	70
	Others	0	0	0	0	0

01-12-2024 02:40:21

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	15	18	3	5
	Female	8	5	2	2
	Others	0	0	0	0
ST	Male	8	12	8	5
	Female	6	8	7	10
	Others	0	0	0	0
OBC	Male	25	32	25	8
	Female	20	25	18	12
	Others	0	0	0	0
General	Male	28	32	0	0
	Female	14	17	0	0
	Others	0	0	0	0
Others	Male	0	0	21	15
	Female	0	0	6	11
	Others	0	0	0	0
Total		124	149	90	68

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Sitai Arts, Commerce and Science College , affiliated with Savitribai Phule Pune University (SPPU), is a private college and all rules and regulations are formulated and are provided by the state government. As per the National Education Policy 2020, the college has started teaching various disciplines to students in the first semester of the academic year 2024-25 to develop the full potential of its students. , including intellectual, artistic, social, physical, emotional and moral. In addition to introducing specific knowledge, skills, attitudes and values to ensure that each business achieves its objectives . Students need to know how to do self-study in business school. Sports, Yoga, NSS and other

	activities are added to the curriculum. Additional Fees for undergraduate courses, Advanced Skills Courses (AEC), Technical Education (SEC) and Ancient Indian Knowledge Systems are also available. The university itself introduced itself in aligned with NEP. Many university professors played a major role in preparing the standards and guidelines for the college, based on the guidelines and standards set by the government and the state, making NEP 2020 the basis.
2. Academic bank of credits (ABC):	The mission to reform higher education in India is supported by the Academic Credit Bank (ABC) and the National Education Policy (NEP) 2020. Skills, Collaborative learning and curriculum development. With the ABC credit protection and transfer system students can avail credits from multiple platforms and schools, encouraging collaborative learning and more entry and exit. The ABC concept is based on the student-friendly learning concept of Sitai Arts, Commerce and Science College and finally we will create a way to do the ABC concept. All the students of one semester were successfully enrolled in ABC. The main actions we took for the implementation of ABC in the College are as follows: We made the discussion about the ABC capability to help the enrolled students understand the change. The college offers students a wide range of flexible options to choose their interests from all the courses available here and add content to their ABCs. College is committed to provide students more freedom and chances for a well-rounded education, as seen by its proactive attitude and commitment to improve the learning experience through the ABC.
3. Skill development:	The college is committed to improving the health of students as it aims to provide quality education. The College also celebrates holidays like Republic Day and Independence Day, World AIDS Day, Environment Day and the death and birth anniversary of our country's leaders, all of which help in developing virtue in children. The university also uses mentoring as one of the ways to help students make the most of their education and explore career options after graduation. In campus we have displayed inspirational and motivational quotes as part of imparting value-based education.
4. Appropriate integration of Indian Knowledge	As per National Educational Policy 2020, the college

system (teaching in Indian Language, culture, using online course):	has Indian Knowledge system subject for the Semester I students from the academic year 2024-25 in order to help students to explore and understand the rich cultural heritage of India, including its ancient philosophies, literature, art, and scientific contributions. This course is designed to develop critical thinking skills, collaborative thinking and an in-depth understanding of the cultures that shape our global perspective. College strives to provide educational training and support professional education of students in various disciplines. The faculty has also participated in Seminars and FDP on Indian Information Systems (IKS).
5. Focus on Outcome based education (OBE):	The College strives to help students develop good character and other qualities that will help them live successful lives, including understanding that the pursuit of knowledge is a life of hard work. One of the activities for students is to develop responsibility and good citizenship through interpretation, analysis, evaluation and demand for education. All curricula and teaching programs at the University are based on three main objectives: Course Outcomes (CO), Program Outcomes (PO) and Program Specific Outcomes (PSO). These outcomes are published on the school's website. During the introduction students will learn about the activity as a whole as well as the results of specific activities. At the beginning of the course each teacher explains the benefits of the course to the students. These results are assessed through internal and external tests, discussions, projects-vivas, projects and students participating in various extra-curricular activities. To provide students with opportunities to apply their knowledge in the real world, instructors are encouraged to include case studies, real-world applications and problem solving in their courses. Through the success of outcome-oriented education, the university not only improves the overall quality of education but also ensures that students are prepared to succeed in their chosen career which Creates a positive impact on people . This learning-centered approach reflects the College's commitment to providing transformative learning School Business Personal Training Prepares students for the challenges of today's world and encourages lifelong learning and personal development.
6. Distance education/online education:	The institution promotes teaching-learning through

virtual platforms. Faculty members have sufficient experience in e-content development and the use of technological tools for the teaching-learning process. College encourages the students and faculty members to register online courses offered by MOOC and SWAYAM platforms and provide credit equivalence to the students and suitably recognize in the case of faculty members in their performance appraisal system. Some faculty members have used various e-resources and online materials for teaching and learning process.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. The Electoral Literacy Club has been set up in the college. It is a platform to engage students through interesting activities and hands-on experience to sensitize them on their electoral rights and familiarize them with the electoral process of registration and voting.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes The committee members for the ELC are formulated and is as follows Sr. No. Name of Member Designation 1. Dr. Dnyeshwar Ingle. Principal & Head 2. Prof.Mangesh Waghmare, 3. Prof Reshma Choudhari, Member 5. Sathe Ashwani, Member 6. Kapil Sherkarl, Member
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The different general initiatives carried out by the ELC are: 1.Organizing the club enrolment 2.Planning the activities and developing the calendar for the year 3.Frame the guidelines for smooth conduction of electoral activities 4.Supervising the activities as per the calendar 5.Generate the ELC resources 6.Facilitating the students not registered as voters. 7.Registering the students and communities for voter registration in their residential areas 8.Participate in voter awareness campaign
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The college has recently conducted voter registration campaign program called as " Special Voter Registration Camp" in the college campus. All the students who have completed 18 yrs of age were informed about the campaign and asked to register as New Voter. The documents required for registration

	were checked by the ELC members and the students were asked to register. Students were helped with the website for new voter registration https://www.nvsp.in and the procedure was explained to them.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The efforts taken by the college to institutionalize mechanism to register eligible students as voters are as follows: National Voters' Day Celebrations: The National Voters' Day, celebrated on 25 January of every year, is significant in its purpose to encourage young voters to take part in the electoral process.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
185	124	149	90	68

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 20

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
20	17	13	10	08

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
18.8	18.7	19.5	12.1	14.6

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Sitai Arts, Commerce and Science College, Ahmednagar   is affiliated to Savitribai Phule Pune University, Pune and follows the curriculum prescribed by the affiliated university. The college ensures effective curriculum delivery through a well-planned and documented process.

The IQAC prepares the academic calendar of the college before the commencement of every academic year. The faculty members are briefed on the academic activities of the college on the first meeting of the commencement of every academic year. According to the exam schedule of the affiliated university, the college adjusts the academic calendar for the CIE.

The academic calendar is uploaded on the college website for all-time information to the stakeholders.

The time-table committee prepares a general time-table and the head of concerned departments prepare departmental time-table. The faculty member conduct classes according to the time table.

Heads of the department arrange departmental meetings to distribute and assign the workload. Considering the workload and planning held in the departmental meetings, the syllabus is disseminated as per classes and courses for effective teaching.

Faculty members prepare a semester-wise teaching plan at the beginning of every semester. Every faculty member has access an to online teaching diary containing actual teaching units, daily teaching, and day to day activities. The online teaching diary is monitored by the concerned Head of the Department, IQAC and the Principal.

The examination committee works on the slots reserved in the academic calendar for internal evaluation and prepares and displays the time-table well in advance.

Some of the activities are intentionally organized for students to assess and upgrade their subject knowledge such as the screening of live sessions like PM's 'Mann Ki Baat', 'Pariksha Pe Charcha', and discussion on such topics as a part of CIE.

IQAC and departmental meetings are held periodically to review the completed syllabus. For the effective transmission and delivery of curriculum, departments integrate classroom teaching with various ICT tools, field projects, tutorials, poster presentations, field surveys, etc.

IQAC recently conducted the Academic and Administrative Audit by the peer committee appointed by

affiliated university for further improvement in academic and administrative activities.

At the end of the academic year, IQAC collects feedback on curricula from the stakeholders. It is analyzed by the proper mechanism constituted by the college and the report is communicated to the concerned departments and the affiliated university.

The college implements the examination and evaluation process as follows:

1. Semester pattern (2019) Examination Evaluation procedure
Semester Wise - Home assignments
Semester Wise - Unit Test
Semester Wise – oral /viva/group discussion

It has been observed that the innovative and novel practices initiated by the institution have contributed in the better understanding of the students. The study tours, project work, periodical assignments, etc.have contributed for the content enrichment of the students.

File Description	Document
Upload Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 240

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 38.96

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
75	90	75	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The enriched courses. curriculum includes the various courses to address the cross cutting issues relevantto gender, environment and sustainability, human values and professional ethics.

1. Courses and Activities related to Environment and Sustainability :- The College organizes manyactivities related to environment and sustainability like – tree plantation for environmental awareness, blood donation camps, Swachh Bharat Abhiyan, road safety and health issues. The Commerce students organizes various activities and lectures to develop a spirit of social commitment. The research cell of the College oraganized Student led Conference about the Environment Development and Sustainability.

2. Courses and Activities related to Professional Ethics:- The College in its regular curriculum,has course like business ethics and also organises eminent external speakers who come and address the students, for example Nilaya Foundation who adderessed all the students and the staff. The regular courses which add value to the students are also organised for example Tally ERP with GST ,softskills, personality Development etc. to improve the communication skills of the students.College organizes industrial visits, workshops, seminars and other such curricular and extracurricular activities to enable the students to know the latest developments in the global economy.

3. Courses and Activities related to Human Values and Social Awareness :-To develop the sense of social responsibility among the students, the College celebrates the Independence Day, Republic Day, Constitution Day, Lokmanya Tilak Jayanti, Gandhi Jayanti, Teacher's Day, Guru Poornima, Women's day, Environment day, International Yoga Day, etc. To make the students aware about their responsibility towards society, workshops on Human Rights are organized. Social awareness is increased by the enactment of street plays organized by NSS volunteers of the college on topics like Save the Girl Child, awareness of AIDS and Blood Donation camps, etc. A sense of environmental awareness is created by organizing tree plantation Programs, rallies, Swachh Bharat Abhiyan, etc. Social Extension Committee, Student Development Committee and NSS organizes various activities and lectures to develop a spirit of social commitment.

4. Courses and Activities related to Gender Equality:- College organizes various activities to promote gender equality like Quiz, complusory health check –up, International Women's Day Celebrations and Essay Writing competitions, etc. for the students to help them to get a platform to promote gender equality.

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 40.54

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 75

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 34.22

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2023-24	2022-23	2021-22	2020-21	2019-20
185	124	149	90	68

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
360	360	360	360	360

File Description	Document
Institutional data in the prescribed format	[View Document]
Final admission list as published by the HEI and endorsed by the competent authority	[View Document]
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document]

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 62.11

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2023-24	2022-23	2021-22	2020-21	2019-20
50	87	50	22	27

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
90	110	95	50	35

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 9.25

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Teaching is most effective when students actively participate in the learning process. Thecollege encourages student participation to improve a deeper understanding of the subjects.

Experimental Learning :

Experiential learning engages students in critical thinking, problem-solving, and decision makingin contexts that are personally relevant to them. College consciously encourages student participation in field trips and industrial visits. The field trips are arranged for students at geographical, historical places and industry. In these field trips, students observe places, collect samples and take photographs for further study. These field trips bring students near to the environment which helps to bridge the gap between classroom education and the real world. Industrial visits are arranged for the students.

Formal Methodologies :

Teachers use different teaching-learning methods to make learning more interesting:

1.Lecture method.-classroom teaching
2.PowerPoint Presentation.
3.Guest Lectures

Participative Learning :

Faculty member arrange group discussions to engage students in a meaningful way and provide feedback.Participation in group discussion encourages dialogue among students. It can be used to develop important speaking skills among students.

Interactive Methodologies:

The college makes special arrangements for bringing interaction between faculty members and students through various field visits, industrial visits, group discussions etc.

The Problem-Solving Methodologies :

The problem-solving methodologies are specially used for commerce discipline which make learning more fruitful of the subjects like Business Mathematics and Statistics, Financial Accounting, Corporate Accounting, Advanced Accounting, Auditing and Taxation.

ICT Tools

The use of recent Information Communication Technology and social media like what's app, Facebook, Telegram, Google classroom, Power point Presentation etc. help in student engagement. We get in tuch with students for sharing notices, examination schedule and emergency communication through teligram and whatsaap groups and our website.

Advanced Information and Communication Technology (ICT) is being followed by the faculty members in classrooms.

The teaching aids like KYAN interactive board, LCD projector are usually used in the classroom.

A sufficient number of books, journals, N - List (Inflibinet, Shodhganga, Shodhsindhu, etc.) are available in the library.

The seminar hall is well equipped with multimedia facilities and advanced ICT tools.

The college has installed a separate two Wi-Fi routers for the students inside the campus. Further, it has a computer lab with 14 computers connected with LAN.

All faculty members are well familiar with all the latest ICT tools that helps our students cope - up with the changing scenario.

The institution encourages teachers to attend training programs, workshops, seminars, and conferences related to ICT usages and innovation in teaching-learning.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 75.56

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
18	18	18	18	18

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 14.71

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
02	02	02	02	02

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The students are the important stakeholders in any institution imparting education, and it is our Endeavour to make all efforts to ensure transparency in all the activities at different stages. Taking this spirit into consideration the college deals with examination related grievances transparently, efficiently, and in a timely manner.

- The examination related grievances of the students are addressed at the college level and University level depending upon the grievances.
- Grievances associated with the internal assessment are handled by the examination committee of the college whereas grievances related to the external assessment are forwarded to the affiliated university.
- College follows the guidelines laid down by affiliated University.
- The code of conduct of examination is available in the college prospectus and on the website.Thesame is displayed on the notice board for the students from time to time.
- The college has an Examination Committee constituted under the chairmanship of the Principal to look into the matter and appropriate measures are taken sensibly, transparently, and within the stipulated time limit.
- The schedule of the final and semester examination is prepared by the Examination Committee of affiliated University and communicated to the students in advance.
- The grievances regarding internal practical examinations are resolved immediately by the concerned teacher and Head of department.
- The college uses the barcode system for the written examination.

- Central Assessment Programme is undertaken as per the rules and regulations of the affiliated university.
- Answer sheets of internal examination are shown to the students after the assessment by the concerned subject teachers for further clarification of the students.
- Marks of internal examination of various subjects are displayed on website and submitted through online portal of the affiliated university by the login of the concerned subject teachers.
- The college examination committee addresses the grievances regarding the evaluation of first-year annual examinations. It is similar to the system for re-evaluation adopted by the affiliated university.
- Grievances of the students such as online examination form, incorrect entry of marks, queries related to subject codes/programs, wrong entries in names, hall tickets, absenteeism, etc. are addressed in stipulated time by the college and the affiliated university.
- A time-bound redressal mechanism is suggested by affiliated university. As per the guidelines and rules set by the university, there is a provision for re-evaluation of the answer sheets. The students can get the photocopies of their answer sheets by paying required fees online to evaluate the answer sheets and find out the actual position. If the students are not satisfied with the marks which are given by the examiner, they can also apply for re-checking and re-evaluation or moderation.
- The college appoints the Internal Squad to prevent malpractices in the examination hall at the time of examinations.
- All exam halls and examination strong room are under CCTV surveillance.
- If the grievance is not redressed properly by the subject teacher, a student can put his/her examination related queries direct to the Principal.
- All external examination related grievances are communicated to the affiliated university.

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The Programme and Course Outcomes have been displayed at the department and also hosted on the college website so that all the stakeholders can get to know them. All the outcomes can be downloaded from the home page of the college website.

   In addition to that, at the very outset of the academic year students are made aware about the programme outcomes and programme specific outcomes by their respective faculty members. The teachers also explain the course outcomes of their courses. This practice enables students to understand the scope, career opportunities and overview of their programme. At the time of the admission process,

the faculty members guide students about the abilities, skills and knowledge they will acquire if they choose a specific programme and courses under that programme. This awareness is reinforced throughout the academic programme by the means of classroom teaching, career guidance sessions, mentoring and informal communication with students. In addition to this a student student Induction Programme is organised for newly admitted students.

File Description	Document
Upload Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Mechanism for CO, PO & PSO

Marks Entry Classification :

Under the mechanism decided by the college, the marks are classified into two categories i.e. Internal & External (University Examination). The course-wise marks entry is done by the respective departments and faculties in the prescribed excel sheet format.

Determination of Threshold Value :

All marks of the Internal and External examination of all students have been entered into the excel sheet.

Then, after consideration of marks of all students for the respective course get calculated on the threshold value basis. The threshold value is the base value upon which marks are to be considered for the further calculation of Course attainment.

Attainment Level Calculation of CO :

The college has decided Course attainment values for classification of Course attainment i.e. 1 for Low, 2 for Medium and 3 for High attainment of respective course. On the basis of internal and external marks of students the course attainment have calculated. The calculated, course outcome have there respactive value i.e. 1 is considered as Low Course attainment, there respactive value 2 is considered as medium Course attainment, and 3 is considered as High Course attainment.

Programme Exit Survey :

The college has conducted programme exit survey for attainment of PO and PSO. The programme exit survey were filled by the passed out students of respactive programme. Under the Ppogramme exit

survey Likert Rating scale based questions were asked to the respondents. On the basis of responses of passed out students of respective programme, the programme outcome and programme specific outcome get calculated.

Questionnaire for Programme Exit Survey :

The Questionnaire for Programme Exit Survey were filled by the passed out students. The predefined five questions were asked to the passed out students of respective Programme in the context of Likert Rating Scale (10 Scale).

Attainment Calculation of PO & PSO :

On the basis of responses of the passed out students of respective programme the attainment of PO and PSO have calculated.The Programme Outcome securing value 1 is considered as Low Programme attainment, securing value 2 is considered as medium Course attainment, and securing value 3 is considered as High Course attainment.

Final Attainment of CO, PO & PSO :

At the end of Calculation of Course outcome and Programme Outcome the decision has been taken on the basis of Attainment Level i.e.1 for Low, 2 for Medium and 3 for High attainment of respective course and Programme.

File Description	Document
Upload Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 74.42

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
85	67	40	0	0

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
122	78	58	0	0

File Description	Document
Institutional data in the prescribed format	[View Document]()
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document]()
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document]()

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	[View Document]()

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2023-24	2022-23	2021-22	2020-21	2019-20
00	00	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Institution takes efforts for creating, nurturing, sustaining and enhancing innovations across all domains of operations. IQAC has taken measures to ensure that the employees incorporate innovations in their daily tasks and kind of assignments. The Institution provides a healthy atmosphere, adequate infrastructure facilities, optimum resources for enhancement of the capacity and competence of students and teachers in research and various innovative activities.

All innovative and extension activities are student centric. The extension and outreach programs are undertaken in an innovative way to introduce various issues like clean environment, rain water harvesting, no plastic, cleanliness drive, etc. These activities help students to understand the various problems faced by the society and find the solution for betterment.Our college organized Marathi Bhasha Gaurav Din, Vaachan Prerna din, Book Publication, Competitive exam guidance, etc. The adequate provisions are made for the knowledge to procure books, e-journals, and references through the service

Inflibinet, N-List, etc.

Faculty member have shared their lectures on various subjects on students WhatsApp Group and Google Classroom. It helps for the up-gradation of students' knowledge. Teachers delivered innovative lectures on topics related to social personalities and other recent issue.

The institution promotes faculty member to write books, research papers, newspaper articles and allows for attending seminars, workshops, conferences, refresher courses, faculty development programs and training programs.

The institution has encouraged students to participate in various level sports competitions. Institution has successfully organised inter college sports tournament for development of sport culture among the students. In addition to this the institution offer multiple opportunities for the students to avail indoor and outdoor sports facility.

Our college has organized seminars, workshops and lectures on innovative themes like Intellectual Property Rights. The institution has organised Faculty Development Program on IPR, Research Methodology, etc.

The institute inspires and encourages the faculty member and support staff to enhance the knowledge. The institute has a provision of funds to attend the conferences, workshops and seminars. They participate in conferences at national and international level. The faculty member publish there research papers in UGC care listed and Peer Reviewed journals.

File Description	Document
Upload Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 34

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
8	12	7	5	2

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 1.2

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
05	07	04	03	05

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.7

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
04	04	01	03	02

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The extension and outreach activities have been carried out by the Student Devlopment Program of the institution. Thedistinguished activities are listed down :

Swachh Bharat Abhiyan :

SDC has arranged various activities under Swachh Bharat Abhiyanlike clean campus. The outreach were held at public places like Bus Stand and Temples, to create social awareness among the students as well as in the society. SDC regularly organized activities under Swatch Bharat Abhiyan, Swachhata Jagruti Rally, Old water source cleaning, Water Shed Management, Free Mask Distribution etc. Under the Swachha Bharat Abhiyan mission of the Government of India.

Blood Donation Camp

In Association with Dr. Vasantrao Pawar Medical College, Hospitals and Research Center, Adgaon, Nashik, the institution has organized Blood Donation Camp under the Board of Student Development and National Service Scheme.

Awareness about social issues :

Social awareness campaigns were carried out with the help of local villagers and the college students nearby the institution. The area such as rural hospitals, marketplaces and public water bodies have been cleaned, to make the social environment clean and pleasant.

Electrol Literacy Club :

The college celebrates Voters Day and conducted Voter's Rally with the help of college students for creating awareness of voting registration and the right to vote in the General and University Voter List. College also voting centre for Board of Studies and Senate Election of the affiliated university.

Protection of the Environment : '

World Environment Day' is celebrated in the college to haveenvironmental awareness. Various trees were planted in and around the college premises.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

College always encourages the faculty and students for innovations and research work. Faculty member of our college apply for various state levels as well as national level awards and recognition in various categories identified by government and non-government recognized agencies/NGO's. As per their competency and performance in their respective fields, they are nominated for various awards.

File Description	Document
Upload Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 0

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the**

last five years

2023-24	2022-23	2021-22	2020-21	2019-20
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 10

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The Institution is established in the year-2019. The building campus is 3.5 acre (`10000 sq. mt). Ourcollege provides undergraduate courses like Arts Commerce and Science.

1. The College has well-furnished Principal cabin, IQAC, Conference Room, Common Staff Room, Examination Strong Room, Administrative Office, Seminar Hall.
2. The College has an automated Library with Book Shelves, Reading Room, Book Issuing Counter.
3. The College has 12 (Twelve) well-furnished and adequately ventilated classrooms with WI-FI facilities. Well-equipped Computer laboratory with a capacity of 14 computers.
4. The college has CCTV facility with 16 Cameras, LCD Projector, LCD TV, K- YAN interactive board and Biometric Machine.
5. The college has Academic and Research Cell, Reading Room, Boy's and Girls Common Room, Suggestion Box, Water Purifier, Generator and Separate Toilet Blocks for Staff and Students.

File Description	Document
Upload Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 96.77

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2023-24	2022-23	2021-22	2020-21	2019-20
18	18	19	12	14

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The Library of College is established in academic year 2007. Library has 2924 books, N-LIST Journals, 6 Ph.D. Thesis in the library. The college library is fully automated using Integrated college administration System. It consists following modules:

College Admission Module – Use to manage all student admission procedures with necessary reports.

Library Management System Module – use to manage all library routine works.

College Examination Result Module – Use to create college examination results as per University guidelines.

Integrated Library Management System (ILMS), Named eCampus. It is a modular software System having the following library processes :

1.Book Accession
2.Library data reports generation

3.Student and Staff I-Card generation
4.OPAC- Online Public Access Catalogue
5.Book Bar-Coding
6.Reading Hall attendance.
7.Book Circulation
8.Bar Code Reading

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Institution has developed IT facilities including Wi-Fi. An adequate number of computers with printers, scanners and high-speed internet are available in the institution. All computers are in LAN with internet bandwidth speed 100 Mbps and also including UPS facilities.

The College intends to upgrade IT infrastructure and associated facilities by purchasing new hardware, software for administrative and office work, computer labs, library etc

All the IT infrastructure facilities are updated periodically as per the requirements of faculty member and students.

The maintenance of computers, network facility, and other IT facilities of the institution. Vendors for Maintenance and Purchase are appointed by the parent institute.

File Description	Document
Upload Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 6.17

4.3.2.1 **Number of computers available for students usage during the latest completed academic**

year:

Response: 30

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 96.77

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2023-24	2022-23	2021-22	2020-21	2019-20
18	18	19	12	14

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)

01-12-2024 02:40:21

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 46.75

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
85	71	62	43	27

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document]()
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document]()
Upload policy document of the HEI for award of scholarship and freeships.	[View Document]()
Institutional data in the prescribed format	[View Document]()

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 23.24

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
10	18	5	0	0

5.2.1.2 **Number of outgoing students year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
60	42	40	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 32

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
38	42	35	30	15

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The registered student organizations of the college have been working together with the university for the last five years to provide special support and important work through academic, non-academic, financial and non-financial means. Student activities are carried out in two ways: (1) as an independent organization and (2) as an organization recognized by the college.In addition to the college committee, each department has established its own alumni to support its work activities. The work of the Alumni Association is coordinated by the committee.

- Academic Support
- The alumni association supports the academic activities of the institution at various levels. Participation as a resource person for invited lectures
- Participation in feedback on Graduate Attributes
- Participation in students' Experience Survey (Exit Feedback)
- Donation of Books to the college library
- Participation in extension activities Donation of ICT facilities to the college

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

VISION

To bring higher education to the doorsteps of the economically underprivileged students, especially belonging to the rural community, emphasizing on their all round development.

MISSION

To mould students to be morally upright, socially committed and spiritually inspired to be responsible citizens of India
To enable students realise their full potential in academic, cultural and sporting pursuits.
To foster a scientific temper and encourage students to adopt a rational approach to solve problems.
To equip students with the required knowledge and skills to face the challenges of the real world

The institution is dedicated to imparting knowledge essential for the holistic development of students, enhancing their employability, and preparing them for the competitive job market. It employs a comprehensive approach that includes curricular, co-curricular, and extracurricular activities. This strategy ensures the generation, preservation, and dissemination of knowledge, contributing to the development of a vibrant society through quality education.

Effective leadership and participative decision-making process are key to achieving the vision, mission. Our institute believes in giving authority/freedom to its employees, which generates a sense of belonging, accountability & responsibility in the employees. Principal along with stakeholders is actively involved in decision-making, problem analysis, development of strategies, and implementation of solutions.

LMLPAP trustees are members of Governing council of the college along with representatives from teaching, non-teaching staff and students. Policies are discussed in governing council meetings, twice a year in which policies are finalized for implementation. Regular meetings of academic staff and management council are held in which academic, finance, human resource, infrastructure, various accreditations and exam-related issues are discussed.

Decentralization

The Governing Body (GB) delegates academic and operational responsibilities to the College Council, led by the Principal. The Principal serves as the central figure in administering the institution's day-to-day operations while aligning with the college's vision and mission. This Council formulates policies

and implements them, ensuring that all activities are in harmony with institutional goals. The structure encourages the Principal to act as a liaison between management and the faculty, allowing for a smooth flow of governance. Faculty members are given significant autonomy in organizing and leading academic, co-curricular, and extracurricular activities. They are appointed to various committees, where they can contribute their expertise, develop leadership skills, and take ownership of initiatives that support the institution's broader objectives. This approach nurtures a participative culture where decisions and responsibilities are distributed among stakeholders, enhancing leadership and team collaboration. By creating multiple levels of decision-making, from the Governing Body down to individual faculty members, the institution promotes operational autonomy and a shared sense of responsibility. The institution encourages students to actively participate in leadership roles through their involvement as coordinators in student associations, co-curricular activities, extracurricular activities, and National Service Scheme (NSS)initiatives. This involvement provides students with the opportunity to develop organizational and leadership skills, enabling them to contribute meaningfully to the campus community.

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Governing Body

The Governing Body is the highest authority responsible for policy formulation, overall governance, and ensuring alignment with the institution's mission. It oversees the institution's functioning through reports from the Secretary and Correspondent. Decision-making within the body is based on collaborative input, ensuring that all strategic and operational goals are met.

Statutory Bodies and Committees

In adherence to university and government guidelines, the institution has constituted various statutory bodies, including: Internal Quality Assurance Cell (IQAC): Responsible for maintaining and enhancing academic quality, regularly conducting audits, and ensuring continuous improvement. Anti-Ragging Cell: Implements policies to prevent ragging and ensure a safe and supportive environment for students. Other committees comprising faculty members and administrative staff are involved in essential tasks such as planning, implementation, academic audits, and evaluations.

Decentralization and Participative Decision-Making: The institution practices optimal decentralization through an autonomous departmental system, where departments have the freedom to make decisions regarding academic and operational matters within the framework set by the Governing Body.

Participative decision-making is a key feature of the institution's governance model, with faculty members, administrative staff, and students actively participating in discussions and decisions related to institutional growth, academic quality, and student welfare. This model allows for collective input and ensures that decisions are made in the best interest of the entire institution.

The combination of a structured organizational hierarchy, statutory bodies, and a decentralized approach promotes transparency, accountability, and the effective management of the institution.

Functions of Various Bodies

The Principal plays a crucial role at all levels in preparing and implementing policy statements and action plans to fulfill the college's mission. As Chairperson, the Principal forms various committees within the Staff Council, which are responsible for formulating action plans and integrating them into the institution's strategic plans. Regular meetings of the Staff Council are held to make decisions and recommendations.Different committees are established based on the college's needs, with guidelines provided to ensure effective functioning.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document

---

6.2.2

Institution implements e-governance in its operations

    1.**Administration**
    2.**Finance and Accounts**
    3.**Student Admission and Support**
    4.**Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institute has a dedicated Faculty Empowerment Committee that works to motivate and empower faculty members, fostering a sense of direction and positive engagement across all departments in the teaching and learning processes. This is achieved through:

- Sponsoring faculty to attend various national and international conferences, workshops, and Faculty Development Programs (FDPs).

- Creating a sense of belonging among faculty members by involving them in various committees.

- Implementing staff welfare schemes such as study leave for pursuing a PhD.

- Organizing FDP programs for employees.

- Providing full pay maternity leave in accordance with institute rules.

- Offering bonuses and festival advances to employees.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
00	00	00	00	00

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 35.29

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
08	10	06	00	00

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The Institute has a well-defined procedure to monitor effective and efficient utilization of available resources for infrastructure, development and teaching learning process. All the major financial transactions are monitored by the office. The financial resolutions of the institute is monitored and recommended by Campus Committee Members. Finally there are trustees of the Society who approve and may guide with regard to financial transaction of the institute. In addition to this, the account of each financial year of the institute is audited by Chartered Accountant. Thus the utilization of financial resources is monitored at several levels.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The institution has formed an Internal Quality Assurance Cell (IQAC). The cell constitutes head of the institute as the chairperson, one senior teacher is appointed as coordinator and representatives from management, teachers, students, aluminee, industrialist, eminent academician from other institute. The IQAC maintains the quality of academic and administrative activity through various committees. The formation was institutionalized through formal office order of the Institute. The Institute's existing policies on academic and administrative systems in respect of process of teaching learning and evaluation system, level of satisfaction for academic performances, faculty recruitment and training / qualification enhancement, are of high standard.

The Internal Quality Assurance Cell (IQAC) of the institute has been trying to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution and to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Contributions of IQAC

Development of Smart Classroom Facility in all the departments

LAN connectivity encompassing the entire college.

Development of LMS.

Conduction of FDP, ICT training programms.

Installation of Clinical skill laboratory.

Sensitizing quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders by teaching and non - teaching members, general meetings, notices, college Website and through Alumni meet, parent teacher meeting.

Enriching the Library through establishment of tie ups and subscription

File Description	Document
Upload Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The college is a coeducational institution with 40 % of girl students. The institution has initiated gender audit and specific programmes to promote and ensure gender equity in terms of rights, benefits, obligations, and opportunities. The college keeps all students on a par according to their respective needs in a fair manner by providing an environment where everyone, irrespective of gender, feels safe to engage in activities such as learning, teaching, and working. Girls' students are encouraged to take part in the academic and cultural activities along with boys. Gender issues have been taken as part of different curriculum to make aware of the contemporary problems through many courses. From 2019 admission onwards, all UG programmes include mandatory Audit Courses for awarding degree. Fourth Semester Audit Course is Gender Studies. Programmes like B.Com, BSC, BA etc incorporate into their syllabus issues relevant to Gender into the Curriculum The following programmes offered include courses

imparting a sense of gender equity. Various clubs and forums like Women Development Cell conducts programmes in collaboration with social welfare department, Backward Community Development Corporation and other NGOs, sensitizing gender equality. In addition, the institution has formed committees like Equal Opportunity Cell, Internal Complaints Committee, Grievance Redressal Forum, Committee against sexual harassment and Anti-Ragging Committee. Anti- ragging committee is formed as per the UGC guidelines on admission, students sign an affidavit about non- involvement in ragging in the campus and surrounding. Antiragging posters are prominently displayed at all different places within the campus. We assure the safety and security of women in the campus. Security guards are posted at the main gate and parking area CCTV cameras are installed at the entrance of the college gate, parking area, office, corridors of the college and examination halls to ensure the safety and security of students and staff. ID cards are issued to the students to prevent the entry of outsiders into the campus. Resource persons from police departments and legal service society are invited to conduct workshops and various sessions related to women safety like self-defence, cybercrime, legal awareness. etc.

File Description	Document
Upload Additional information	[View Document](#)

7.1.2

01-12-2024 02:40:22

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Sitai Art's Commerce and Science college, is committed to fostering an inclusive environment that promotes tolerance and harmony across cultural, regional, linguistic, communal, and socio-economic diversities. Our institution undertakes several initiatives aimed at the education and economic upliftment of underprivileged sections of society while actively promoting communal harmony.

The Institution aims at facilitating an inclusive environment by acknowledging and accommodating the diversity of user needs irrespective of gender, religion, social, cultural and economic backgrounds. Here all students feel that they are truly part of the college community and students from varied backgrounds harmoniously engage in academic and extracurricular activities. The college has adopted a policy of inclusiveness accepting students from all communities, other districts in our academic programmes. Staff includes people belonging to all communities and religious beliefs. The college impart the message of oneness through celebrating festivals of all communities. The institution conducts programs for sensitizing students and employees to the constitutional obligations, values, rights, duties, and responsibilities of citizens. Human Rights Day seminar, Class on Consumer Rights and legal awareness are examples.

Cultural and Linguistic Inclusiveness: Cultural and linguistic inclusiveness, creating an environment where students from diverse backgrounds feel valued and supported. The college celebrates cultural diversity through various cultural festivals and significant national days, such as Independence Day, Republic Day, and Constitutional Day, to instill values of unity and diversity among students. Events like the Youth Festival and specific days dedicated to regional languages, such as Marathi and Hindi , enhance awareness of linguistic heritage. encourage students to embrace their unique identities while learning to appreciate those of their peers, fostering mutual respect and understanding.

Gender Equality and Socio-Economic Initiatives: Sitai Arts, Commerce, and Science College in Kurkundi is committed to gender equity and socio-economic inclusiveness, creating a supportive environment that addresses the needs of all students. Through initiatives aimed at bridging gender gaps, the college offers programs and resources that empower both male and female students, promoting equal opportunities in education, leadership, and professional growth. These gender equity programs encourage students to challenge stereotypes and foster mutual respect across genders. Additionally, the college emphasizes socio-economic inclusiveness by offering scholarships, financial aid, and support Government of Maharashtra's regulations for SC, ST, OBC, and NT students, ensuring access to education for marginalized communities.

Community Engagement and Awareness: Sitai Arts, Commerce, and Science College in Kurkundi emphasizes community engagement and social awareness as essential parts of its educational mission. Through a variety of outreach programs, the college encourages students to contribute to the local community and develop a sense of social responsibility.

Activities that spread Linguistic inclusiveness

- Department of Marathi and Hindi, each year celebrate Marathi and Hindi day respectively to aware the students regarding their importance. In annual gathering, programs showing various cultures of India and Maharashtra are always preferred. In order to maintain the inclusiveness through linguistic environment, our institute organizes poetry reading, essay writing and speech competition on National Hindi day and on Marathi Rajbhasha day.

File Description	Document
Upload Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Sitai Arts, Commerce, and Science College in Kurkundi, located in the Sangamner taluka of Ahmednagar district, promotes various initiatives, including environmental awareness and green activities like tree plantation. These initiatives align with the college's mission to cultivate socially responsible values in students. As a rural institution, Sitai College encourages environmental conservation, likely involving tree planting activities as part of its strategic goal to support sustainable practices within the local community. For further information on the college's mission an active involvement in environmental initiatives, including tree plantation efforts. Tree-planting activities at the college not only enhance the campus environment but also encourage students to take part in ecological conservation. Through these events, the college supports sustainable practices and raises awareness about environmental preservation among students. These initiatives align with the college's mission to foster an environmentally conscious mindset and contribute positively to the surrounding community. Sitai College in Kurkundi has been proactive in promoting environmental consciousness through initiatives like tree planting activities, aimed at improving campus greenery and student awareness about sustainability. Tree planting projects are typically part of the college's commitment to a sustainable environment, encouraging student involvement in maintaining green spaces. These programs can involve setting up advisory groups that plan and oversee campus tree management, often aligning with larger environmental goals such as biodiversity and local ecosystem support. Many colleges and organizations involved in similar projects, like People for Progress in India, emphasize community-based approaches where students and families care for trees, fostering a sense of responsibility towards the environment. Colleges that engage in tree planting and maintenance see not only environmental benefits but also improvements in campus well-being, as green spaces are shown to enhance mental health and support physical activity .

1. **TITLE OF THE BEST PRACTICE II:- WOMEN EMPOWERMENT CELL**

The Women Empowerment Cell at Sitai Arts, Commerce, and Science College in Kurkundi operates with a focus on enhancing gender equality and empowering female students through a variety of programs and initiatives. This cell organizes activities, workshops, and seminars designed to promote awareness of women's rights, career development, and self-reliance. It also addresses issues like gender sensitivity, safety, and personal growth to support students' academic and professional journeys.

This cell conducts workshops, seminars, and interactive sessions on topics such as women's rights, leadership, career development, and self-defense. By addressing issues related to safety, self-reliance, and gender sensitivity, the cell helps students gain confidence and skills that are essential for their personal and professional growth. Additionally, the cell often collaborates with external organizations and experts to provide resources and training that enhance student capabilities, creating a supportive environment where women feel encouraged to excel in both academic and social arenas. This initiative aligns with the college's broader mission of social responsibility and empowerment, aiming to make students proactive members of society and future leaders in their fields.

TITLE OF THE BEST PRACTICE

Blood Donation.

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

1. Honesty: Institute always promotes Honesty and encourages staff or students to put or Express their feelings and opinions accurately, by implementing this we get ample scope for improvisation.
2. Hard work: Institution permeates and appreciates the value of hard work. The institution believes that hard work increases the probability of serendipity.
3. Scientific Temperament: The institution is committed to the implementation of Scientific Temperament for any aspect of implementation. Students and staff are encouraged to have discussions, arguments and analyses on an important topic to generate Innovative ideas among them. An institution always believes that scientific temperament can change previous conclusions in the face of new findings.
4. Dedication: Institute always acknowledges, appreciates and encourages the dedication of/among the staff and students.
5. Punctuality: Institution promotes punctuation in deliverables. May it be syllabus completion, any Institutional or academic task etc!
6. Neatness: Institution put constant efforts to set a good example when it comes to neatness in college by spreading awareness among the staff and students.
7. Social Inclusion and Responsibility: Institute emphasis on Equity and Social Inclusion. We are committed to the welfare of society and inculcate in our students the desire to be of service to the

community.

8. Emotional Integrity: Institution encourages respect to one's feelings while functioning to maintain Emotional Integrity.

9. Productivity: Institution believes to give in the first place to gain in long term. Classrooms are well equipped with ICT to have better knowledge delivery, Staff room with computer and campus infrastructure with Wi-Fi and Library with latest knowledge resource to increase the overall productivity of the staff and students.

Sensitization of students/employees to the constitutional obligations:

Sitai Arts Commerce And Science College Kurkundi takes several measures to sensitize students and staff towards values, rights, duties and responsibilities as citizens. National anthem is sung every day and for all official programs. The college organises Constitution Awareness Week every year to create awareness about constitutional obligations. Aadhar / PAN and Voter ID registration drives are organised.

- Campaigns made in the College to register the names of all adults in voters list.
- Voter awareness week is organised by the Electoral Literacy Club.
- Paid holiday is granted to all staff and classes are suspended to enable everyone to participate in elections.
- Staff of the College assist the election process as Presiding Officers and Polling officers.

5. CONCLUSION

Additional Information :

Sitai Arts , Commerce and Science College was established in 2019 under Late Matraba Laxman Patil Aher Pratisthan, Ghargaon
The college is affiliated to Savitribai Phule Pune University, Pune catering 3 UG programmes.
Choice Based Credit System is implemented for all 3 UG programmes.
The college has conducted following audits:
Academic and Administrative Audit
Green Audit
Gender Audit

Concluding Remarks :

SSR College of Arts, Commerce and Science feel privileged to present the Self Study Report (SSR) for assessment and accreditation, to the National Assessment and Accreditation Council (NAAC). In the coming years, the College plans to strengthen and expand the R & D culture in the campus so that the teaching learning process should become more innovative. The College is proud to be affiliated to a premier university like Savitribai Phule Pune University and wishes to achieve overall excellence under its banner. SSR College of Arts, Commerce and Science look forward to further steps in the process of getting NAAC Accreditation.